



Amar Jyoti
CHARITABLE TRUST

Amar Jyoti Institute of Physiotherapy
(University of Delhi)



BACHELOR OF PHYSIOTHERAPY

PROSPECTUS

2024 - 2025



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Amar Jyoti Institute of Physiotherapy

(UNIVERSITY OF DELHI)

BACHELOR OF PHYSIOTHERAPY 2024-25

INTRODUCTION

Amar Jyoti Institute of Physiotherapy (AJIPT) is an affiliated college of University of Delhi run under the Aegis of Amar Jyoti Charitable Trust (Registration No. S-12181). The BPT course is of four and a half (4½) years duration. The primary focus of the Institute is to provide an integrated curriculum that combines didactic and clinical study to prepare a student for the practice of physiotherapy. The program is designed to integrate cognitive, psychomotor and interpersonal skills that are essential to the development of a competent clinician.

The aim of this course is to train students to become Physiotherapist who are competent in the management of body dysfunction using therapeutic exercises and physical modalities.

To rehabilitate individuals with health disorders such as, but not limited to, post-operative, cardio-respiratory, orthopedic, neurological, and other medical pathologies. The goal of Physiotherapy is to promote optimal human health and function through the application of scientific principles. After successful completion of the course, the University of Delhi will award a degree of Bachelor of Physiotherapy.

INFRASTRUCTURE

The Institute is located in a free-standing building dedicated exclusively to its clinical

and academic facilities. In addition, the Institute also has a modern conference facility, a multipurpose hall, library and space for student common rooms, sports and extracurricular activities. AJIPT is well equipped with the latest teaching tools and aids.

LIBRARY

The library is well organised & computerised, and comprises of a comprehensive collection of Medical, Physiotherapy, Disability, Education, Rehabilitation and health care related books and journals. It also provides internet access to online e-journals and several search engines / data base.

For more details about infrastructure visit our website- www.ajipt.org

TEACHING FACULTY

The faculty of AJIPT is one of its main strengths and consists of an extremely qualified group of the motivated physiotherapy academicians that are committed to education, research and to the teaching and training of students.

In addition to a full-time team of dedicated faculty, the Institution has a number of experienced visiting faculty and medical practitioners from renowned organisations.

Please visit the Institute website for faculty profile and BPT syllabus offered by the University of Delhi.



ELIGIBILITY CRITERIA:

GENERAL / RESERVED CATEGORY (SCHEDULED CASTE - SC/ SCHEDULED TRIBE - ST/ OTHER BACKWARD CLASS NON CREAMY - OBC - NC / ORTHOPAEDICALLY HANDICAPPED - OH)

(a) The candidate must have passed Senior School Certificate Examination of the Central Board of Secondary Education (10+2 years)/ Indian School Certificate Examination of the Council for the Indian School Certificate Examination / Intermediate / Pre-medical Examination or an examination recognized as equivalent thereto with 50% marks or more (45% marks or more for reserved category) in the aggregate of four subjects (Physics, Chemistry, Biology/ Biotechnology and English Core) as main subjects provided the student has passed each subject separately. Candidate should be declared Overall passed on the mark sheet.

(b) Age Criteria: The candidate should be minimum 17 years of age on 31st December 2024 in the year of admission.

SPECIAL REQUIREMENTS

SCHEDULED CASTE/ SCHEDULED TRIBE/ OTHER BACKWARD CLASS-NON CREAMY CANDIDATES

A Scheduled Caste/Tribe candidate while applying for admission will be required to submit a certificate to the effect that he/she belongs to that particular category from a competent authority, as listed below along with the application form.

OBC-NC candidates should have OBC-NC Certificate, valid for 2024-25. The caste mentioned in the OBC Certificate should be

mentioned in the central list of OBC available at <http://ncbc.nc.in/backwardclasses.indeed.htm/>

In case, at the time of application, a candidate has applied for NC Certificate for the year 2024-25, he/she needs to submit NC Certificate of previous year (2023-24) along with a proof of application (receipt). It is mandatory to all the OBC-NC candidates to submit valid NC Certificate for the year 2024-25 at the time of counselling/within stipulated time given by the admission committee.

Competent Authority :

- 1) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector/ Additional Deputy Commissioner / Deputy Collector / 1st Class stipendiary Magistrate / City Magistrate (Not below the rank of 1st Class Stipendiary Magistrate) Sub-Divisional Magistrate / Taluke Magistrate / Executive Magistrate / Extra Assistance Commissioner.
- 2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3) Revenue Officer not below the rank of Tehsildar.
- 4) Sub-Divisional Officer of the area where the candidate and or his/her family normally resides.
- 5) Administrator / Secretary to Administrator/ Development Officer (Lakshadweep and Minicoy Islands)
- 6) **The candidate has to provide the authentication of certificate from respective SDM Office. (at the time of counselling)**



ORTHOPAEDICALLY HANDICAPPED (OH) CANDIDATES

All Orthopaedically handicapped candidates will have to submit a Disability Certificate issued by the Government along with their initial application. Please refer to minimum physical requirement.

BASIS OF ADMISSION : GENERAL/ RESERVED CATEGORY

The selection of candidates to the Bachelor of Physiotherapy course will be made on the basis of merit in an **Entrance Examination, followed by counselling**. The examination will be physical for two (2) hours duration. It will consist of 100 objective type questions that are based on the Senior School Certificate (10+2) curriculum of Physics, Chemistry, Biology and General Knowledge. Every correct answer will get one (1) mark and No negative marking for incorrect answer.

On the basis of merit in the entrance examination, candidates (category wise) will be called for counselling to finalise their admission. Counselling will consist of verification of original documents, depositing the requisite fee(s) and a formal acceptance of admission. The details of counselling will be uploaded on the college website. The result of the entrance examination will be declared within 10 days from the date of examination. **It is the responsibility of the student(s) to periodically check the college website for regular updates.**

SPECIAL CRITERIA : The criteria for selection of students having equal marks in the entrance examination is as follows :

i) In the case of equal marks in the Entrance Examination, the candidate securing a higher percentage of marks in the qualifying examination as mentioned in the eligibility

conditions will be offered admission first.

ii) In the case of candidates having equal percentage in the last qualifying examination, the date of birth would be the basis for selection i.e. the candidate senior in age will be offered admission first.

*** All candidates belonging to General & Reserved Categories can apply in NRI sponsored category provided seats are available. Candidates will need to make a fresh application for the same.**

NRI SPONSORED CATEGORY :

1. NRI Sponsored Candidates are **exempted from the entrance examination**.
2. Candidates should have passed (prior to interview) the Senior School Certificate Examination (10+2) of Central Board of Secondary Education, Delhi or an examination recognized by the University of Delhi as equivalent thereto, with a minimum of 50% marks in Physics, Chemistry, Biology/ Biotechnology and English (Core) as main subjects **provided the student has passed each subject separately**. Candidate should be declared **Overall passed** on the mark sheet.
3. Selection will be made on the basis of academic merit (in qualifying examination i.e. 10+2) as well as an interview.
4. A Candidate applying in this category **must be sponsored by a NRI** and the **fee is paid in US dollars**. Sponsorship certificate from the sponsoring NRI is required to apply in this category. ***All candidates should be medically and Physically fit for undertaking this course. If deemed necessary, they will be required to undergo a fitness evaluation by a committee constituted by the Institute.***



MINIMUM PHYSICAL REQUIREMENTS

As the Physiotherapy profession involves the diagnosis and treatment of a number of health related disorders using a variety of physical and electronic therapeutic modalities that are a part of electrotherapy, actinotherapy and exercise therapy, it is essential that applicants meet the minimum physical requirements needed to practice the profession safely keeping in mind the safety of their patient / client and their own health. The applicants should meet the following minimum physical criteria :

- The ability to see clearly with/without glasses and to appreciate the colors and to perceive depth.
- The ability to feel and appreciate tactile sensations including heat, cold etc.
- The ability to hear and speak clearly in order to be capable of communicating effectively with patients.
- The ability to safely monitor and control a patient with balance and coordination deficits.
- The candidates should not have any neurological or musculoskeletal deformity/disability, including but not limited to cognitive impairments, coordination, sensory, motor deficits, which may prevent the individual to diagnose and treat patients in a safe manner.

- The upper and lower limbs should be free from any assistive aids that may restrict the application of any physiotherapeutic modalities and / or therapeutic exercises.

They should have good standing, sitting and dynamic balance.

They should not have problems grasping and gripping objects of various shapes and sizes. Also the applicant should not have any hand conditions which prevent him/her from writing normally.

Candidates will be evaluated/assessed by a committee set up by the institute prior to the final admission of the candidate.

ADMISSION WITHDRAWAL POLICY :

- Student should request withdrawal in writing.
- Application for withdrawal should be endorsed by Parents/Guardian.
- Application made prior to commencement of course (orientation day) will be eligible for reimbursement of full course fee.
- Application made after commencement of the course (orientation day) will **NOT BE** eligible for any reimbursement of the course fee.

DISTRIBUTION OF SEATS		
S. No.	Category	No.
1.	General	12
2.	OBC-NC	06
3.	Scheduled Caste*	04
4.	Scheduled Tribe*	01
5.	Orthopaedically Handicapped	01
6.	NRI Sponsored	06
	TOTAL	30

Two (2) seats for Foreign students are super numerary.

*** NOT TRANSFERABLE TO GENERAL CATEGORY OR OBC-NC**



ELIGIBILITY FOR ADMISSION OF FOREIGN STUDENTS

Application will be done through the Foreign Student Registry, University of Delhi (FSR) only.

Guidelines for admission of Foreign Students in Bachelor of Physiotherapy program

- Number of seats- 5% of total intake of thirty (30) i.e., **2 seats (supernumerary)**

Foreign Student Admission (Also refer to UoD FSR Admissions 2024-25):

GUIDELINES:

Who are eligible to apply under Foreign Student category?

1. Candidate who holds a Passport/ Citizenship of a country other than India
2. Candidate who has an OCI/ PIO Card along with a Passport of a country other than India.

(Note: there is no quota or preferential seats for such Card)

Application will be done through the Foreign Student Registry, University of Delhi (FSR) only.

Category of application:

Foreign nationals are admitted in University of Delhi under the following categories:

- a. Self-financing Students (including those who have certain non-ICCR scholarships)
- b. Students with the Indian Council for Cultural Relations (ICCR), Government of India under its various Scholarship schemes. Such application reaches us through the ICCR only. (www.iccr.gov.in)

Admission Process by FSR:

Step1. Apply: Prospective student applies through Foreign Student Registry. (<http://fsr.du.ac.in/>)

Step2. Admission Process: FSR Office evaluates applications and offers provisional admission to selected candidates.

Step3. After Selection: Provisionally selected candidates follow necessary formalities before arriving in Delhi.

Step4. After Reaching Delhi: Such candidates are required to complete other procedures.

Documents required for application to FSR:

1. Date of Birth Certificate
2. Document Supporting 12 years of School Education
3. Transcripts/ Mark sheets and Degrees of academic credentials *
4. Valid Certificate of TOEFL/Academic IELTS/ELPC
5. Association of Indian Universities (AIU) Certificate



6. Medical Insurance with evacuation clause **
7. Proof of financial support for the duration of the degree.
8. The biographic pages of the Passport (valid for at least six months at the time of submitting the application)
9. Citizenship card by Nepalese nationals along with the biographic pages of the Passport
10. Registration Card (Tibetan Nationals only)
11. Refugee status Certificate from UNHCR (if applicable)
12. Working Diplomats: NOC from Protocol Division of MEA, Government of India
13. Certificate of Migration (wherever applicable)
14. No Objection Certificate from employer (if in regular job and availing of leave for the duration of study in India)

Selection process by FSR:

Applicants who fulfill the eligibility requirements and are recommended for admission and are issued a provisional admission letter by the Foreign Students' Registry (FSR) office. FSR will forward the application to AJIPT for further assessment and eligibility requirements of the Institute/college.

NOTE:

- **The candidate will have to meet the specific eligibility criteria of the college and/ or requirements as mandated by the Delhi Council of Physiotherapy and Occupational Therapy (DCPTOT), Government of Delhi NCR.**
- **Provisional admission letter does not guarantee a seat/ admission.**

Process on Arrival:

All foreign nationals who receive a provisional admission letter from the Foreign Students' Registry office for BPT program in the University of Delhi should have a valid visa and bring all original documents to complete the admission process, without which no admission shall be granted.

They should have adequate financial resources to cover their living expenses in Delhi.

Admission formalities:

The candidate undergoes the following formalities at FSR office:

1. Candidate has to complete the arrival form at FSR office.



2. Verification of valid Visa, Visa endorsement, Passport, Original Education Documents, Medical Insurance, English Proficiency Certificate/ TOEFL/ Academic IELTS scores, is done by FSR staff.
3. Candidate will be issued a **Provisional admission letter** and is further advised to contact Amar Jyoti Institute of Physiotherapy (AJIPT).

3. Method of selection of student including eligibility criteria:

Foreign nationals seeking admission in a course are exempted from entrance test. Screening of application and Provisional admission process done by FSR office.

NOTE: The candidate must ensure the fulfillment of the minimum eligibility criteria for the Bachelor of Physiotherapy program as stipulated by the AJIPT.

Eligibility criteria for admission under foreign student category:

Two (2) seats (5%) reserved for foreign nationals are supernumerary. Candidate applying under this category must fulfill the following eligibility criteria:

- a. Candidate should have a Passport/ Citizenship of a country other than India OR candidate should have an OCI/PIO Card along with a Passport of a country other than India. (Note: there is no quota or preferential seats for such Card).
- b. Candidate must have passed the last qualifying exam (i.e. equivalent to 10+2) with 50% Marks (with appropriate CGPA) in Physics, Chemistry, Biology/ biotechnology and English as main subjects and provided the student has passed each subject separately). Candidate should be declared overall passed on the mark sheet from foreign university/ board.
- c. The candidate should be minimum 17 year of age on 31st December in the year of admission.
- d. Foreign Nationals may be required to demonstrate English Proficiency – submit a Certificate of proficiency (IELTS/ TOEFL) and/ or appear for a written test conducted by the Institute.
- e. All foreign nationals with foreign qualifications are required to submit the Equivalence certificate from Association of Indian Universities (AIU) with the application form.
- f. Their application must be recommended by Foreign Student Registry, University of Delhi.



Selection criteria:

After fulfilling all the requirement of FSR office for admission, Candidate will be issued recommendation letter from University of Delhi and is further advised to contact the Institute.

The Institute will follow the following process to complete the admission:

1. Confirming Eligibility and Verification of documents will be done at Institute level.
2. Personal Interaction: Candidate will be called at Institute for Personal Interaction. Candidate need to appear for Personal interview and write an Essay on a given topic by Institute's admission committee. The committee will evaluate the candidate on a set of criteria.
3. Special criteria:

In case, the Institute receives more than 2 applications the selection will be made on the basis of following criteria:

- a. A candidate securing higher marks in the Personal Interaction (Interview + Essay) will be offered admission first.
 - b. In case of candidates having equal marks in the Personal Interaction, the date of birth would be the basis for selection i.e., the candidate senior in age will be offered admission first.
4. Candidate will be formally issued an admission letter from the Institute.
 5. Candidate will need to pay fees as mentioned in Prospectus following which the admission process will be completed.

Admission to the course is only finalized once all criteria of the Institute are met.

NOTE: All candidates should be medically and physically fit for undertaking this course. If deemed necessary, they will be required to undergo a fitness evaluation by a committee constituted by the Institute.

THE INSTITUTE RESERVES THE RIGHT TO REFUSE ADMISSION IF ALL THE ELIGIBILITY CRITERIA OF THE INSTITUTE ARE NOT MET.

FINAL ADMISSION IS GRANTED BY AJIPT.

4. Legal Requirements:

- a. Legal requirements as per University of Delhi



- b. Follow mandatory requirements (rules and regulations) stipulated by the Institution (AJIPT) and The Delhi Council for Physiotherapy & Occupational Therapy (DCPTOT), Government of Delhi NCR

Additional Legal requirements:

1. **No Objection Certificate:** Applicants are required to obtain “No Objection Certificate” from their respective diplomatic missions/ bureau office. NOC needs to be uploaded while applying for admission.
2. **Visa Requirements:** The Student/ Research visa needs to be applied by student in the Indian Embassy in the applicant’s home country/ country of residence. The visa must be endorsed in the name of the University of Delhi.

No Admission will be granted on Tourist Visa/ X-Visa.

5. Hostel Facilities:

- AJIPT does not have any hostel facility.
- University of Delhi has one International Students’ House for Men (ISH) and one International Students’ Hostel for Women available around the campus.
- In addition, University of Delhi has 19 Hostels (some only for women). Some seats are reserved for foreign students in each of these hostels. The seats in the hostel are allocated according to the merit.
- To avail this hostel facilities candidate, need to apply at FSR office.

The international students who are awarded scholarship by ICCR, New Delhi and the sponsored applicants from different foreign Governments for training and studies, shall be preferred for hostel accommodation on admission to the University as per agreement with them.

NOTE: An offer of admission does not guarantee accommodation. Students may explore options of paying guest accommodation available in the city.

Please contact administration at 011-46866200 or email us at info@ajipt.org, if any additional information is required.



COURSE FEE 2024 - 25

S.No.	Particulars	Amount	Remarks
1.	Enrolment Fee	Rs 300.00	As per University Rules
2.	University Development Fund	Rs 1200.00	As per University Rules
3.	University Student Welfare Fund	Rs. 250.00	As per University Rules
4.	Economically Weaker Section Support University Fund	Rs. 200.00	As per University Rules
5.	University Facilities and Service Charges	Rs. 1250.00	As per University Rules
5.	Annual Examination Fee	As per University Rules	For every University examination
6.	Supplementary Examination Fee	As per University Rules	For every University examination

(A) College Fee: All Categories

S.No.	Particulars	Amount	Remarks
1.	Faculty/ Department/ Centre/ College Student Welfare Fund	Rs. 9,100.00	Per annum for 1st year – 4th year
2.	Faculty/ Department/ Centre/ College Facilities and Services Charges	Rs. 6,000.00	Per annum (1st year – 4th year) & Internship
3.	College Development Fund	Rs. 8,000.00	Per annum (1st year – 4th year) & Internship

(B) Tuition, Lab & Other Charges :

(i) General/SC/ST/OBC-NC/OH

S.No.	Particulars	Amount	Remarks
1.	Tuition Fee	Rs. 1,14,000.00	Per annum for 1st year – 4th year

(ii) NRI Sponsored Candidates/Foreign Students

S.No.	Particulars	Amount	Remarks
1.	Tuition Fee	US \$ 4050	Per annum for 1st year – 4th year

(C) Internship Fee

S.No.	Particulars	Amount	Remarks
1.	General/SC/ST/OBC-NC/OH	Rs. 57,000.00	Once Only
2.	NRI Sponsored Candidates/Foreign Students	US \$ 2025.00	Once Only
3.	Convocation Fee (All Categories & NRI/ Foreign Students)	Rs.3,000.00	Once Only

All fee may be revised as and when applicable.

For admission withdrawal : Please refer to withdrawal policy of the Institute.



Application for ADMISSION

Application for admission under Gen/SC/ST/OBC-NC/OH Category will be available on website from **July 12, 2024**. It is mandatory that each application be accompanied by documents listed in the instructions to candidates section.

The application under NRI sponsored category will be made on Institute website www.ajipt.org

For NRI candidates the last date for submission of application form will be open until filled.

HOW TO APPLY

Application will be made online as per instructions given during online procedure. Fees as follows :

- INR 1500/- for General/OBC-NC/NRI Category (Non – refundable)
- INR 1050/- for SC/ST/OH candidates (Non – refundable)
- **For online submission 3% transaction fees is applicable.**

ADMIT CARD

The Admit Card will be issued by **Institute** to the candidate subject to their satisfying eligibility criteria. **The Admit Card will be emailed (primary email id mentioned in application form) to the candidate two**

days prior to the Entrance Examination.

NO INDIVIDUAL INTIMATION WILL BE SENT TO THE CANDIDATE BY THE INSTITUTE.

Candidates are advised to read the instructions on Admit Card carefully and follow them during conduct of the examination.

DATE OF ENTRANCE TEST :

The Date of entrance exam will be **August 24, 2024**. **No candidate will be admitted to the examination hall unless he/ she holds a valid admit card issued by the Institute.**

The final venue will be declared by the institute.

Institute will release the Answer Key within 24 hours after the successful conclusion of the examination.

The results will be declared on institute website. Candidates are requested to follow up the results and merit list that will be uploaded by Institute. For further admission information and process please refer to institute website (www.ajipt.org).

NO INDIVIDUAL INTIMATION OF RESULT WILL BE SENT TO THE CANDIDATE.



Additional Instructions to CANDIDATES

The candidate should fill online application form after carefully reading the following instructions:

- a) The furnishing of false information or suppression of any factual information in the application form would be an automatic disqualification and render the candidate unfit for admission.
- b) If the furnishing of information or suppressing of any factual information in the application form comes to notice of the authorities at any time during a candidate's training at the Institute, his/her name will be struck off the rolls without exception.
- c) All answers must be given in words and not by dashes and dots. No column should be left blank. Write 'Not Applicable' where applicable.
- d) Incomplete applications will not be considered and/or processed. Instructions contained in the prospectus should be read carefully before filling up this form.
- e) Only the Delhi High Court shall have the jurisdiction to settle any legal disputes.

CHECKLIST FOR APPLICANTS

The list of Documents to be submitted along with the application and required at the time of counselling are as follows.

NOTE: - Submit/upload only good quality self attested photocopies.

Documents required at the time of application

1. Senior Secondary School Certificate issued by the relevant Board as a proof of date of birth.
2. Final Mark sheet of 12th scheme issued by Board
 - In case Mark sheet not available, online result can be accepted along with undertaking in prescribed format.
 - In case result awaited: Undertaking in prescribed format with Admit card/certificate issued by school including roll number.
3. Certificate prescribed by authority for candidates seeking admission under the reserved category (SC/ST/OBC-NC/OH) Please note OBC-NC Certificate needs to be valid for 2024-25. (In case applied for NC certificate 2024-25, candidates need to submit NC certificate of previous year (2023-24) along with the proof of application)
4. NRI sponsorship certificate if applicable.
5. Two recent passport size photographs of 51*51 mm, front view, white or off-white background

Documents required at the time of Counselling (along with original documents for verification)

1. Senior Secondary School Certificate issued by Board as a proof of Date of Birth.
2. Final Mark sheet of 12th scheme issued by Board.
3. Certificate prescribed authority for candidates seeking admission under the reserved category (SC/ST/OBC-NC/OH) along with authentication or NRI sponsorship certificate, if applicable. Please note OBC-NC Certificate needs to be valid 2024-25. (In case applied for NC Certificate 2024-25, candidates need to submit NC Certificate of previous year along with proof of application)
4. Migration certificate mandatory for candidate passed 12th Class before 2024.
5. Certificate of good conduct from the last institute he/she attended. Affidavit of gap year for candidates passed 12th Class before 2022.

NO HOSTEL FACILITIES ARE AVAILABLE.



Application Form No. _____

Roll No. _____
(To be filled by Office)

University Enrolment No. _____
(If the candidate has earlier passed and/or was admitted
to any course at the University of Delhi)

Amar Jyoti Institute of Physiotherapy

(UNIVERSITY OF DELHI)

Bachelor of Physiotherapy 2024-25

- NOTES: 1. THE APPLICATION FORM SHOULD BE SUBMITTED BY AUGUST 10, 2024 (Gen/SC/ST/OBC-NC/OH)
2. APPLICATION UNDER NRI SPONSORED CATEGORY CAN BE SUBMITTED UNTIL SEATS ARE FILLED

APPLICATION FORM (USE CAPITAL LETTERS ONLY)

Attach your
Photograph
here

Personal Information

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Birth	<input type="text"/> (Date)	<input type="text"/> (Month)	<input type="text"/> (Year)
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Age as on 31st Dec., 2024	<input type="text"/> (Years)	<input type="text"/> (Months)	<input type="text"/> (Days)
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Gender	<input type="text"/> Male	<input type="text"/> Female	<input type="text"/> Transgender
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Mother's Name

[illegible][illegible][illegible][illegible]

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[illegible][illegible]

Alternate E-mail :

Examination	Yearof Passing	Board/University	Marks Obtained	Max. Marks
10th Class				
12th Class				

Subject	Marks Obtained	Max. Marks	Grade(If any)
Physics			
Chemistry			
Biology			
English			
*			

Incase of Result Awaited : Name of Board Roll No.

Aggregate Percentage	12th (Best of 5)	PCBE



DECLARATION

I hereby declare that particulars stated in this application and enclosures, are true to the best of my knowledge and belief. I have read the General Rules and Regulations and satisfied myself that I fulfill all the eligibility requirements prescribed. In the event of my being found ineligible at any stage, I understand that I will be refused the opportunity and my admission will be cancelled. If admitted, I promise to abide by the Rules, Regulations, Discipline norms and sexual harassment policy of the Institution/University.

Date: _____

Place: _____

(Signature of Applicant)

I have fully read the information furnished by my son/daughter and affirm that it is true. I understand that if it is proved that the information is fraudulent, my wards admission will be cancelled with immediate effect and I will be liable for criminal prosecution.

I have also read the general rules and regulations and have satisfied myself that my ward satisfies all eligibility requirements. Furthermore, I will make all attempts to ensure that my ward abides by all the rules, regulations, discipline and norms and sexual harassment policy of the Institution/University.

Date: _____

Place: _____

(Signature of Father/Mother/Guardian)

Name : _____

Relationship : _____

(Duly filled Declaration is mandatory to be submitted.)



Amar Jyoti Institute of Physiotherapy

UNDERTAKING

(For candidates appeared 12th class in 2024)

I _____ s/o, d/o Sh. _____ hereby
declare that I have not submitted the following documents:

1. 12th Pass Certificate ☐
2. 12th Marksheet provided by CBSE/Online ☐
3. Any other document specify

I will submit the above-mentioned document/s before Saturday, 10th August 2024. I completely understand that if any information found to be wrong, the Institute have full authority to cancel my admission.

Signature of candidate



Non-Resident Indian (NRI) SPONSORSHIP CERTIFICATE

For admission of Mr./Ms. _____ to Bachelor of Physiotherapy Course at Amar Jyoti Institute of Physiotherapy, Karkardooma, Vikas Marg, Delhi.

I _____

(Name of Sponsor)

Citizen of _____ Resident of _____

(Full Address & Country)

Passport No. _____ Issued on _____ at _____

and Valid Until _____ hereby Sponsor Mr. /Miss _____

Son/Daughter of _____ Resident of _____

(Full Address & Country)

Citizen of _____ for admission to the Bachelor of Physiotherapy Course at Amar Jyoti Institute of Physiotherapy, Karkardooma, Vikas Marg, Delhi, India. I undertake full responsibility for payment of fees and other expenses until the completion of the program (4½ years duration).

Mr./Ms. _____ (Name of the Candidate)

is my _____ (write the relationship).

Date _____

Signature & Seal of
Authorized Notary

Signature of Sponsor

Name in Capital Letters

Name in Capital Letters

Full Postal Address :

Full Postal address :

Note: This certificate is to be duly filled up and returned along with the application form.



Other Backward Class - Non Creamy (OBC-NC) Candidate CERTIFICATE

To be issued by District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/ Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate / Revenue Officer not below the rank of Tehsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides/Administrator/ Secretary to Administrator/Development Officer (Lakshadweep Islands).

This is to certify that Sh./Ku. _____

Son/Daughter of Sh./Smt. _____

of Village/Town _____

In District Division _____

Of the State/Union Territory _____

Belongs to the _____

Community which is recognized as backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____. Shri/ Smt./ Kumari _____ and /or his/ her family ordinarily reside(s) in the _____ District/ Division of the _____ State/ Union Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT).

Place & Date: _____

Signature _____

Name (In Capital Letters) _____

(Official Seal)

Designation _____



Schedule Caste (SC) /Schedule Tribe (ST) Candidate CERTIFICATE

(A) To be issued by District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/ Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate / Revenue Officer not below the rank of Tehsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides/Administrator/ Secretary to Administrator/Development Officer (Lakshadweep Islands).

This is to certify that Sh./Ku. _____

Son/Daughter of Sh./Smt. _____

of Village/Town _____

In District Division _____

Of the State/Union Territory _____

Belongs to the _____

Caste/Tribe which is recognized as Scheduled Caste/Scheduled Tribe.

Place & Date : _____ Signature _____

Name (In Capital Letters) _____

(Official Seal)

Designation _____

ALTERNATIVE

(Applicable only to those persons who have migrated from one State to another for purpose of employment, education etc.)

It is certified that he/she belongs to the _____ Caste/Tribe which is recognized as Scheduled Caste/Scheduled Tribe in the State Union Territory _____ on the basis of the Scheduled Caste/ Scheduled Tribe Certificate issued by _____ (Name of issuing authority)

Vide No. _____ Date _____ to Mr./Mrs. _____

Father/Mother of Sh./Ku. _____ of Village/Town _____

in _____ District Division _____

in the State/Union Territory _____

Place & Date : _____ Signature _____

Name (In Capital Letters) _____

(Official Seal)

Designation _____

Please delete the words, which are not applicable. Only True Copy/Attested True Copy of the Certificate attested by the Headmaster/Principal of school or Gazetted Officer be submitted.



Policy on DISCIPLINE

ORDINANCE XV-B :

MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers, as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to acts of gross indiscipline:
 - (a) Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi.
 - (b) Carrying of, use of, or threat of use of any weapons;
 - (c) Any violation of the provisions of the Civil Rights Protection Act, 1976;
 - (d) Violation of the status, dignity and honour of students belonging to the scheduled castes and scheduled tribes.
 - (e) Any practice—whether verbal or otherwise—derogatory of women;
 - (f) Any attempt at bribing or corruption in any manner;
 - (g) Willful destruction of institution property;
 - (h) Creating ill-will or intolerance on religious or communal grounds;
 - (i) Causing disruption in any manner of the academic functioning of the University system;
 - (j) Ragging as per ordinance XV-C;
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as many seem to him/her appropriate, the Vice-Chancellor or any competent authority designated by the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct:
 - (a) That any student or students be expelled; or
 - (b) Any student or students be, for a stated period, rusticated; or
 - (c) Be not, for a stated period, admitted to a course or courses of study in a college, department or institution of the university;
 - (d) Be fined with a sum of rupees that may be specified; or
 - (e) Be debarred from taking a University or College or Departmental Examination or Examination for one or more years; or
 - (f) That the result of the student or students concerned in the examination or examinations in which he/she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching departments in the University, the Principal, School of Correspondence Courses and Continuing Education and librarian shall have the authority to exercise all such disciplinary powers over students, in their respective College, Institution, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institution, Halls and teaching in the concerned departments. They may exercise their authority through, or delegate authority to, such of the teachers in their College, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of College, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the Rules that have been framed hereunder by the University.



Policy on

SEXUAL HARASSMENT

THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

**(PREVENTION, PROHIBITION AND REDRESSAL) ACT,
2013**

(No.14 of 2013) [22nd April, 2013]

PART ONE

PREAMBLE

An act to provide protection against sexual harassment of women at work place

And for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

WHEREAS sexual harassment results in violations of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, TRADE or business which includes a right to safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognised human rights by international conventions and instruments such as Convention on the Elimination of all Forms of Discrimination against Women, which has been ratified on 25th June, 1993 by the Government of India;

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at work place.

SOCIAL CONTEXT OF SEXUAL HARASSMENT

Though violent conduct is prohibited both by law and by University Rules, a specific policy defining sexual harassment is required to address the specific form and extent of sexual harassment in the University. The policy recognises that sexual harassment is not an offence merely amounting to disruption of law and order. Sexual harassment is an act of power, and a public and collective violation that is often trivialised by labeling it an interpersonal transgression. It is therefore a violation of gender equality and also, of the right to a safe education and work environment for all. Sexual harassment not only affects a few individuals but reinforces gender-based discrimination for everyone.

It, therefore, becomes imperative that various educational institutions, and civil society as a whole, should take adequate measures to ensure the safety, security, dignity, rights and equality of women as much as of men. Such measures will strengthen social and professional relationships in the work place.

GUIDING PRINCIPLES FOR DEFINITION OF SEXUAL HARASSMENT AND REDRESSAL MECHANISM

This policy defines sexual harassment and the mechanisms of redressal by looking at the specific structures, needs and imperatives in The University of Delhi, it is guided by the definition of sexual harassment given by the Supreme Court in 1997 in Vishaka vs. State of Rajasthan.

It is also guided by the Justice Wad Committee Report of 1994 (University of Delhi) which in its definition of sexual harassment included Quid Pro Quo ("When



submission to unwelcome conduct is explicitly or implicitly made a condition or the basis for employment decisions”) and a Hostile Work Environment (for example when a supervisor or co-worker(s) harasses someone solely because of her gender to the point that the conduct makes it more difficult for her to perform her job or the conduct creates an intimidating, hostile or offensive working environment).

OBJECTIVES

To fulfill the directive of the Supreme Court enjoining all employers to develop and implement a policy against sexual harassment at the work place.

To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the University of Delhi.

To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.

To uphold the commitment of the University of Delhi to provide an environment free of gender-based discrimination.

To create a secure physical and social environment which will deter acts of sexual harassment

To promote a social and psychological environment which will raise awareness about sexual harassment in its various forms.

To generate public opinion against sexual harassment and all forms of gender-based violence.

PART TWO

DEFINITIONS

The sexual harassment of women at workplace (prevention, prohibition and redressal) Act, 2013 (14 of 2013) has come into effect. This Act supersedes the University Ordinance XV-D.

According to this Act Sexual Harassment, Aggrieved Woman and Workplace are defined as follows.

Sexual harassment: - It includes any one or more of the following unwelcome acts or behaviours (whether directly or by implication) namely:-

- i. Physical contact and advances; or
- ii. A demand or request for sexual favours; or
- iii. Making sexually coloured remarks; or
- iv. Showing pornography; or
- v. Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature;

The following circumstances among other circumstances if it occurs or is present in relation to or connected with any act or behaviour of above mentioned acts may amount to sexual harassment.

- i. Implied or explicit promise of preferential treatment in her employment; or
- ii. Implied or explicit threat of detrimental in her employment; or
- iii. Implied or explicit threat about her present or future employment status; or
- iv. Interference with her work or creating an intimidating or offensive or hostile work environment for her ;or
- v. Humiliating treatment likely to affect her health or safety.

Aggrieved Woman:-

- i. In relation to a workplace, woman, of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment.
- ii. Employee - means a person employed at a workplace for any work on regular, temporary, adhoc or daily wage basis, either directly or through an agent, including a contractor, with or, without the knowledge of the principal employer, whether for remuneration or not, or working on a voluntary basis or otherwise whether the terms of employment are express or implied and includes a co- worker, a contract worker, probationer, trainee, or called any other such name.



- iii. In relation to dwelling place or house, a woman of any age who is employed in such a place.

Workplace: - It includes...

- i. any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by FUNDS provided directly or indirectly by the appropriate Government of the local authority or a Government company or a corporation or a co-operative society.
- ii. Any private sector organization, institute, society, trust, non-governmental organization, unit or service provider carrying on contractual, professional, vocational, educational health services, etc.

- iii. Sports institute, complex, stadium

- iv. Hospitals and Nursing home

- v. Any place visited by employee arising out of or during the course of employment including transportation provided by employer.

- vi. A dwelling place or a house.

unorganised sector “ in relation to a workplace means an enterprise owned by individuals or self-employed workers and engaged in the production or sale of goods or providing service of any kind what so ever, and where the enterprise employs, workers, the number of such workers is less than ten.



Policy on GRIEVANCE REDRESSAL

As per UGC Grievance Redressal Regulations, 2012 published in the Gazette of India on 20.03.2013, the institute has its Grievance Redressal Committee.

According to the definitions given in the regulations “Aggrieved student” means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a person seeking admission to any institution of higher education.

“Declared admission policy” means such policy for admission to a course or program of study as may be offered by the institution and prospectus referred to in sub-regulation (1) of regulation 3;

“Grievances” include the following complaints of the aggrieved students, namely:-

- (i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;
- (ii) irregularity in the admission process adopted by the institute.
- (iii) refusing admission in accordance with the declared admission policy of the institute.
- (iv) non publication of prospectus, as specified;
- (v) publishing any information in the prospectus, which is false or misleading, and not based on facts;
- (vi) withhold or refuse to return any document in the form of certificates of degree, diploma or

any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fees in respect of any course or program of study which person does not intend to pursue;

- (vii) demand in any money in excess of that specified in the declared admission policy approved by the competent authority to be charged by such institution;
- (viii) breach of the policy for reservation in admission as may be applicable;
- (ix) complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
- (x) non payment or delay in payments of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
- (xi) delay in conduct of examinations or declarations of results beyond that specified in the academic calendar;
- (xii) on provision of student amenities as may have been promised or required to be provided by the institution;



- (xiii) denial of quality education as promised at the time of admission or required to be provided;
- (xiv) non transparent or unfair evaluation practices;
- (xv) harassment and victimization of students, including sexual harassment.

Procedure to be followed:

- Aggrieved student/person can make an application seeking redressal of Grievance to Redressal Committee.

Admin office (Registry)

3rd Floor

**Amar Jyoti Institute of Physiotherapy,
Karkardooma, Delhi 110 092**

- The address of registry and details of Committee has been displayed on Notice Boards, Website & Prospectus.
- An aggrieved person may appear either in person or represented by such person as may be authorized to present his/her case in front of Grievance Redressal Committee on the scheduled date of hearing.
- In case of any false or frivolous complaint the Committee will take appropriate action against the complaints.

Bachelor of Physiotherapy

Important Dates

1.	Release of forms	Thursday, 12th July, 2024
2.	Last date for submission of completed application forms (GEN/SC/SC/OBC/OH)	Saturday, 17th August, 2024
3.	Last date for submission application under NRI Sponsored Category	Until Filled
4.	Last date of receiving admit card	2 days prior to entrance exam
5.	Date of Entrance Test	Saturday, 24 th August 2024
6.	Results of Entrance Test	Within 10 days of entrance exam
7.	Counselling	Will be announced in college website



AMAR JYOTI INSTITUTE OF PHYSIOTHERAPY

(University of Delhi)

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Website : www.ajipt.org

For admission related queries please contact us at admission@ajipt.org